

## ANNUAL CHAPTER OPERATIONS REPORT

|              | <u>Activity</u>  | <u>Point Structure</u>       | <u>Points</u> |
|--------------|--|------------------------------|---------------|
| 1.           | Membership Recruiting  | 5 points per new member      | _____         |
| 2.           | Retention  | 3 points per renewal         | _____         |
| 3.           | New Life Members   | 3 points per new life member | _____         |
| 4.           | Contributions to chapter's base and/or community projects as substantiated in chapter's minutes              | 1 point per \$10 donated     | _____         |
| 5.           | Volunteer hours for chapter's base and/or community projects as substantiated in chapter's minutes           | 1 point per hour donated     | _____         |
| 6.           | Contributions to the NCOA Scholarship, Disaster Relief or Medical Funds, International Auxiliary or NCOA HQs | 1 point per \$5 donated      | _____         |
| 7.           | Benevolent programs run/sponsored by chapter as documented in minutes  | 25 points per program        | _____         |
| 8.           | Chapter News Letter  | 25 points per issue          | _____         |
| 9.           | Certified Merchant Program   | 5 points per Merchant        | _____         |
| 10.          | Chapter Web Site ( <b><u>provide web site below</u></b> )  | 300 points                   | _____         |
| 11.          | Social Function (20 or more attendees)   | 25 points per function       | _____         |
| 12.          | Voter Registrations  | 1 point per registration     | _____         |
| 13.          | Co-existing Auxiliary or Regular Division chapter  | 100 points                   | _____         |
| <b>TOTAL</b> |  |                              | _____         |

**Note:** When computing requirements 4, 5, 6, 7 and 11, if both a Regular Chapter and an Auxiliary Chapter work on a project, points and/or monies must be split equally by the chapters. **Both** chapters **cannot** claim the total points and/or monies.

Chapter Name: \_\_\_\_\_

Chapter Number: \_\_\_\_\_

Chairman's Signature: \_\_\_\_\_

Chapter Website: \_\_\_\_\_

|                       |       |
|-----------------------|-------|
| HEADQUARTERS USE ONLY |       |
| REGION:               | _____ |
| S/L:                  | _____ |