



# Chapter Charter Request

NCO ASSOCIATION OF THE UNITED STATES OF AMERICA  
INTERNATIONAL HEADQUARTERS  
P.O. BOX 33790  
SAN ANTONIO, TX 78265-3790

We, the undersigned NCOA members, located at \_\_\_\_\_

request an official charter be issued, authorizing us to form the \_\_\_\_\_ Chapter of the Non Commissioned Officers Association of the United States of America and to:

- A. Organize meetings and sponsor membership drives in the name of the Chapter for the NCO Association.
- B. Promote local and international projects and programs which will improve the image of Noncommissioned and Petty Officers and carry out all objectives of the NCOA at our local Chapter.
- C. Develop close cooperation, fraternal and social fellowship between participating members of the NCOA and their families.
- D. Receive from the International Headquarters Staff the assistance and direction achieved only by Chapter affiliation, to fulfill the necessary requirements to assure the fullest benefit of membership and the advantages of NCOA sponsored services.

We agree to:

- 1. Abide by the International By-Laws of the NCO Association and the regulations of the International Board of Directors and to comply fully with the Uniform Chapter By-Laws in performance of Chapter affairs as a duly authorized branch of the International Association and to always conduct ourselves in a manner which will bring credit to the Chapter, the NCOA, the military service and to our country.
- 2. Maintain required and proper liaison with International Headquarters in conducting all Chapter activities; to follow the Association Finances Chapter Accounting Procedures (AFCAP) Directive requirements by submitting to the Headquarters a copy of minutes of all meetings, a current copy of the signed Uniform Chapter By-Laws and Chapter Treasurer Reports as required.

In accordance with Article XX, Section 1 of the NCOA International By-Laws, five or more NCOA members in good standing must complete the appropriate blocks and sign below.

Print Rank, Full Name, Service and Status

Member's Signature

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